

**BOARD OF ADJUSTMENT AND APPEALS MEETING  
TUESDAY, MARCH 29, 2021  
2:00 P.M.  
SCHIEFFELIN HALL**

- I. CALL TO ORDER** Chairman Schmidt called the Board of Adjustments and Appeal Hearing to order on Tuesday, March 29, 2021.
- II. PLEDGE OF ALLEGIANCE** Chairman Schmidt led the Commissioners and the general public in a recitation of the Pledge of Allegiance.
- III. ROLL CALL**
- |                              |         |
|------------------------------|---------|
| Commissioner Bill Lamb       | Present |
| Commissioner Robert Radcliff | Present |
| Commissioner Wayne Scheibe   | Present |
| Commissioner Ed Robinson     | Absent  |
| Chairman Steve Schmidt       | Present |
- Michael McMillan, Building Inspector Present  
Regina Duran, Board Secretary Present

**A QUOROM WAS DECLARED**

**IV. APPOINTMENT OF ADJUSTMENT AND APPEALS BOARD MEMEBERS**

**A. Swearing in of Board of Adjustment & Appeals members**

Mayor Dustin Escapule swears in the following Board of Adjustment and Appeals members:

Bill Lamb	Robert Radcliff
Wayne Schiebe	Steve Schmidt

**B. DISCUSSION AND/OR ACTION:** Approval of holding a board election for the purpose of selecting a Chairman.

**MOTION** by Commissioner Schiebe, **SECOND** by Commissioner Radcliff to approve holding a board election for the purpose of selecting Steve Schimdt as Chairman.

**DISCUSSION:** Commissioner Lamb nominated Steve Schmidt to serve as Chairman of the Board of Adjustment and Appeals.

**VOTE:** 4/0

**MOTION:** Carried Unanimously

- C. DISCUSSION AND/OR ACTION:** Approval of holding a board election for the purpose of selecting a Vice Chairman.

**MOTION** by Commissioner Lamb, **SECOND** by Commission Scheibe for the purpose of selecting Robert “Bob” Radcliff as Vice Chairman.

**DISCUSSION:** Commissioner Lamb nominates Commissioner Radcliff as Vice Chairman.

**VOTE:** 4/0

**MOTION:** Carried Unanimously

- D. DISCUSSION AND/OR ACTION:** Approval of holding a board election for the purpose of selecting a board secretary.

**MOTION** by Commissioner Lamb, **SECOND** by Commissioner Schiebe to approve selecting Regina Duran as Board Secretary.

**DISCUSSION:** Commissioner Lamb: “Do we need a Board Secretary?”

Building Inspector McMillan; “Your Board Secretary is sitting here. You may want to re-elect her.

Commissioner Lamb; “Yeah, I want to nominate Regina.”

**VOTE:** 4/0

**MOTION:** Carried

## **V. MINUTES**

- A. DISCUSSION AND/OR ACTION:** Approval of minutes from September 25, 2018.

**MOTION** by Commissioner Lamb, **SECOND** by Commissioner Radcliff to approve minutes from September 25, 2018.

**DISCUSSION:** None

**VOTE:** 4/0

**MOTION:** Carried

## VI. PUBLIC HEARING

**DISCUSSION AND/PUBLIC COMMENTS:** on a zoning variance request by John and Natalie Sullivan for their property located at: Parcel No. 109-21-204, 1352 North Saddleback Circle, Tombstone, AZ to allow for a reduced setback from 25' feet to 12' feet at the South East Boundary of the property for the construction of a residential structure.

**Michael McMillan, Building Inspector;** Since we didn't have any turn out, I thought I would report,.... how many letters did we send out?

Board Secretary Duran; We sent out 19 letters.”

Building Inspector McMillan; “19 letters were sent out to adjacent property owners notifying them of the variance request. We got 2 returned, one being the property owner, one being another one. I also spoke with two Council people, who consulted with neighbors, who were in favor of this. As the Building Inspector, I'm okay with it. The set back reduction is at the front of the property, with the right away adjacent to the right away so, there will never be any construction there. We have already approved a few others setback variances in the front yard for these people. So, it is kind of a common practice on these if we don't have any opposing neighbors. We typically approve these. Any questions?”

Chairman Schmidt; “I looked at it. I don't see where there is any hidden drive ways or any line of sight, blocking or nothing else. Any more discussion?”

## VII. MOTION TO ADJOURN PUBLIC HEARING

**MOTION** by Chairman Schmidt, **SECOND** by Commissioner Lamb to adjourn the Public Hearing.

## VIII. BOARD OF ADJUSTMENTS AND APPEALS REGULAR MEETING

**A. DISCUSSION AND/OR ACTION:** Approval of request from John and Natalie Sullivan for a zoning variance for their property located at Parcel No. 109-21-204, 1352 North Saddleback Circle, Tombstone, AZ to allow for a reduced setback from 25' feet to 12' feet at the South East Boundary of the property for the construction of a residential structure.

**MOTION** by Commissioner Radcliff, **SECOND** by Commissioner Lamb to approve request from John and Natalie Sullivan for a zoning variance for their property located at Parcel No. 109-21-204, 1352 North Saddleback Circle, Tombstone, AZ to allow for a reduced setback from 25' feet to 12' feet at the South East Boundary of the property for the construction of a residential structure.

**DISCUSSION:** None

**VOTE:** 4/0

**MOTION:** Carried Unanimously

#### **IV. ADJOURNMENT**

Chairman Schmidt entertains a motion for adjournment.

**MOTION** by Commissioner Radcliff, **SECOND** by Commissioner Lamb to adjourn the Board of Adjustments and Appeals Meeting for Tuesday, March 29, 2021.

**VOTE:** 3/2/0

**MOTION:** Carried

The Board of Adjustment and Appeals Meeting for Tuesday, March 29, 2021 thereby adjourned at 2:09 p.m.

---

Steve Schmidt, Chairman