

**TOMBSTONE AIRPORT COMMISSION MEETING  
MONDAY, JUNE 28, 2021  
6:00 P.M.  
SCHIEFFELIN HALL  
402 E. FREMONT STREET**

- I. CALL TO ORDER** Interim Chairman Valle called the Airport Commission Meeting to order on, Monday, June 28, 2021.
- II. PLEDGE OF ALLEGIANCE** Interim Chairman Valle led the Commissioners and the general public in a recitation of the Pledge of Allegiance.
- III. ROLL CALL**
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|-------------------------------|---------|
| Commissioner John Jordan      | Present |
| Commissioner Steve McNeely    | Present |
| Commissioner Ken Stickler     | Absent  |
| Commissioner Brent Webb       | Present |
| Interim Chairman Daniel Valle | Present |
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| Regina Duran, Board Secretary | Present |
| Jesse Grassman, POC           | Present |

**A QUOROM WAS DECLARED**

**IV. WORK SESSION**

- A. DISCUSSION:** on development of a 5-Year Strategic Development Plan for the Tombstone Municipal Airport

**Chairman Valle;** “You remember the presentation that I gave you about the municipal airport layout plan that is conducted by Kimley-Horn and associates. I have taken that as a base which is the one you will see in your enclosure to revamp if you will for them. This particular plan that Kimley–Horn prepared was for a twenty-year period! Which I think is entirely crazy! It’s just too far. What I did is condensed it down ten years! The first is 0-5 years and then 6-10 years. If you look at the first page there, that is phase 1, 0-5 years. The second page is 6-10 years. What you are going to see is on the first page will be everything we have talked about in our last work session where we prioritized it, all the projects. I have captured that in the first page! If you want to take a look at that and see if anything looks out of place to you! The other thing I have done is; I have added in the Kimley-Horn version they had the total cost of the project the State Grant, they had a City match and I have

added another column called "Sponsorship". It is very conceivable we can go and get people to pay for something. One of these things just as a contribution to the airport! They could do it in exchange for having their banner up, signs up at the, you've seen that at airports? I think there is a great potential for us to be able to off-set some of the cost of these things by coming in with some sponsorship dollars and then the action person or organization, City of Tombstone or the city and the commission and then the status. The first project the Drainage Study is in process at this point. That is already funded and going forward! For FY22 it basically starts on 1, July, just a few days from now, we are supposed to get some money programmed in there which would be the City's match which would be in the amount of fifty-one thousand for the Runway Overlay and the Design and Construct Airport Apron would be seven hundred and fifty dollars. That would be in that year! We have added solar power. Self-Serve fuel station and I went on the internet and checked out; you can go from zero to a million dollars on a fuel station."

Commissioner Webb; "Yeah, they get really expensive, really fast!"

Chairman Valle; "So, what I did, I looked at one that was kind of feasible at \$12,000. I don't know if that is too much or not enough?"

Commissioner Webb; "I would start at entry level. You are probably on the high side there but it is okay. Entry level with as much traffic initially, I think you are fine!"

Chairman Valle; "The cost for that particular one was two hundred and fifty thousand. Of course, we will have to shop this around as we get more serious about this."

POC Grassman; "This is stuff I have been putting on too! I have a gentleman that is supposed to be getting back to me, I am hoping the first part of next week on that! I am looking at if we set up so it is mobile were under different guidelines rules and regulations."

Commissioner Webb; "I agree with this here too! You get a mobile truck but if you get a mobile truck then you get an employee!"

POC Grassman; "With not having a lot of money, if we have someone that was willing to stay there, which we did, If we just give them water, sewer they have a trailer out there on their I phone they can get the card (inaudible) so they can end up running (inaudible) and then the mobile unit we still have to have some kind of containment, but you have the big containment units 200 gallons, you have to have concrete to hold twelve hundred gallons and all this other stuff. With mobile you're under different guidelines."

Chairman Valle; "You can probably get a used truck for under fifty thousand."

POC Grassman; "Actually, we can get it for free through Davis Mountain when they have auctions. We being a municipality we just have to check, we might have to go to Phoenix or even out of State."

Commissioner Webb; “You don’t even have to buy the tank! The tank is on the truck. You fill it from the trucking company, that’s why I didn’t suggest that because I thought it might be a bad idea because you’re going to have an employee, but if we get a person on the field different story!”

POC Grassman; “That takes care of security, (inaudible).”

Commissioner Webb; “At the Benson field, I fuel, I take the plane to the truck! Sometimes when the guy is there, if it is a medical flight or whatever he will take the truck to the aircraft and he does service that! I have a special arrangement where I drive up and I have the key to the truck and whatever.”

POC Grassman; “and that’s basically what were going to set up, if we can kind of find someone to do the security...”

Commissioner Webb; “That would save so ..”

The Commissioners and POC Grassman continue to discuss fuel trucks, security, lighting, tourism and funding for the recommended projects at the airport.

**VI. REGULAR MEETING**

**VII. APPROVAL OF MINUTES**

**A. DISCUSSION AND/OR ACTION:** Approval of minutes for the Regular Tombstone Airport Commission Meeting held on Monday, May 17, 2021 and the Tombstone Airport Commission Work Session held on Monday, June 7, 2021.

**MOTION** by Commissioner Webb, **SECOND** by Commissioner McNeely to approve the minutes for the Regular Tombstone Airport Commission Meeting held on Monday, May 17, 2021 and the Tombstone Airport Commission Work Session held on Monday, June 7, 2021.

**DISCUSSION:** None

**VOTE:** 4/1/0

**MOTION:** Carried

**VIII. B. DISCUSSION AND/OR ACTION:** Approval of writing a letter from the Tombstone Airport Commission to Mayor and City Council recommending the City of Tombstone move forward with annexation of the Tombstone Municipal Airport.

**MOTION** by Commissioner McNeely, **SECOND** by Commissioner Webb to approve writing and submitting a letter from the Tombstone Airport Commission to Mayor and City Council recommending the City of Tombstone move forward with annexation of the Tombstone Municipal Airport.

**DISCUSSION:** Commissioner Webb; "What is the down side of annexing?"

POC Grassman: "The down side right now is on acreage size of what were looking at. Trying to get that is a cost! The other options are once we get Davis Road were responsible for Davis Road! We are responsible for chip sealing, were responsible for mowing, were responsible for the care. Whatever length we have it has to be a certain amount of width that goes with it. So, we just can't grab the highway out there. The other stuff we have to look at is emergency services. A lot of the country is grassland out there. then you start getting into the fire services. The city is responsible for that! Another bad thing out there is there is not a lot of private land that we are trying to grab. So, we are putting all that money out to grab that we are not going to be getting anything back like we annex out here were we have houses and residents and we get tax revenue off of it, but where we are grabbing, we get nothing!"

Chairman Valle; "Right now?"

POC Grassman; "Right now!"

Chairman Valle; "Which could be developed?"

POC Grassman; "Basically, you have to get out quite a bit further, to were you guys are talking for the Equine and Wine before you get any deeded land. Most of it, it's all State!"

Commissioner Webb; "Do you have to be contiguous? You can't just draw circle around it?"

Chairman Valle; "No!"

Commissioner Webb; "Because the City of Safford drew a circle around their airport. That's not contiguous. When you go into that compound it says you are under the jurisdiction of the City of Safford but it is not City outside of it!"

Chairman Valle; "It is an island!"

Board Secretary Duran; "They don't like islands!"

POC Grassman; "We have looked at some other annexations over here by Middlemarch and the State, especially on Highway 80, they are talking culverts, maintenance, I mean ADOT pretty much has to keep a (inaudible) because it is an ADOT highway!"

Commissioner Webb; "Is it a public vote to annex?"

Board Secretary Duran; "Well, you have to submit letters to all owners. If it is basically State Land, we have to submit to State Land an application and then it becomes up to them weather they approve it or not!"

Commissioner Webb; "Next questions are you required, is the city required to run utilities to those?"

Board Secretary Duran; "Yes, and you also have to do improvements like; bridges, culverts anything else that State Land deems that is necessary! That is at your cost not theirs!"

Commissioner Webb; "City cost?"

Board Secretary Duran; "Yes."

POC Grassman; "That is the scary thing with State Land!"

Commissioner Webb; "For the airport it is all pluses and I would push forwarded to put the ball in their court and let the City figure it out?"

POC Grassman; "There is good with that! If stuff really starts picking up out there; absolutely I think it would totally benefit! We need to grow!"

Commissioner McNeely; "The city could have some small industry out there. An industrial park!"

Chairman Valle; "Yeah, that is the other alternative is stay where you are right now!"

Commissioner McNeely; "I was at the last meeting, our tax revenue in eight years has not changed!"

Commissioner Webb; "It's flat because you can only generate so much revenue off of these retail shops on Allen Street.

Commissioners discussed the potential for growth around the airport area.

**VOTE:** 4/1/0

**MOTION:** Carried

**POC Grassman reports that the mobile office was donated to a church and that he is still looking for another office.**

**X. ADJOURNMENT**

Chairman Valle entertains a motion for adjournment.

**MOTION** by Commissioner \_\_\_\_\_, **SECOND** by Commissioner Stickler, to adjourn the Airport Commission Meeting for Monday, May 17, 2021.

**VOTE:** 4/1/0

**MOTION:** Carried

The Tombstone Airport Commission Meeting for Monday, June 28, 2021 thereby adjourned at 6:47 p.m.

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Daniel Valle, Chairman

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Brent Webb, Vice Chairman