

AIRPORT COMMISSION
6:00 P.M.
MONDAY, APRIL 22, 2024
SCHIEFFELIN HALL
(CORNER OF FREMONT AND FOURTH STREET)

I. CALL TO ORDER Chairman Daniel Valle called the Airport Commission Meeting to order on Monday April 22, 2024 at 6:00 PM.

II. PLEDGE OF ALLEGIANCE Chairman Daniel Valle led the Commission in a recitation of the Pledge of Allegiance.

III. ROLL CALL

Chairman Daniel Valle	Present
Commissioner John Jordan	Present
Commissioner Ken Stickler	Present
Commissioner Brent Webb	Absent
Commissioner Steve McNeely	Absent

Also, in attendance: Council Liaison Bill Barlow
Secretary Cora Nell Osgood

IV. CALL TO PUBLIC

Chairman Valle explains that this section has been added to give the public a chance to speak.

1. Jesse Grassman reports that Blackhawks, LifeNet, and Lifeline are using the airport as a fueling site.
2. Jesse Grassman reports that there is an issue with illegal traffic, but it is a problem everywhere. The Tombstone Marshal's Department has been helping to keep that under control.
3. Jesse Grassman answers Commissioner Jordan's question, "Is anyone staying out at the airport?" The answer is there is a friend of Roy Jones's that is staying in an RV, who is a possible mechanic and flight instructor.

Chairman Valle closes Call to Public

I. APPROVAL OF MINUTES

DISCUSSION AND/OR ACTION: Approval of minutes for Airport Commission from Monday, August 28, 2023.

MOTION by Commissioner Stickler, **SECOND** by Commissioner Jordan, to approve the minutes for Airport Commission from Monday, August 28, 2023.

DISCUSSION: None

VOTE: 3/2/0

MOTION: Carried

II. NEW BUSINESS

A. DISCUSSION AND/OR ACTION: Report from Roy Jones on how operations are going at the Tombstone Municipal Airport, and future initiatives he is working on to improve the Airport.

Roy Jones was not in attendance to give report.

B. DISCUSSION AND/OR ACTION: Update from Jesse Grassman concerning current grants being implemented been and future grants that have approved for the Airport plus any new grants the city might be applying for.

Jesse Grassman reports that the Taxiway Design Grant has been approved by ADOT. All current grants are at 5% match except for Apron Expansion Phase 2 which is 0% match.

DISCUSSION AND/OR ACTION: Update concerning Apron Expansion Project.

Jesse Grassman reports that the Apron Expansion and Drainage Project has begun construction. clearing and grubbing will be on the 24th. Pavement removal on the 29th of this month. Excavation will be on the first. Compacting, subgrade, that'll be on the 14th. Asphalt will be on the 5/29. And then the tie downs will be put in on 6/3. Finish the rip wrap on 6/5. On 6/7 everything will be completed and we okay it. This project will give tie downs for an additional 6 planes.

Jesse Grassman also reports that Kimley Horn will begin designing the new access road off of Highway 80 and vehicle parking lot. He explains that it can not be off Davis Road or we lose the ADOT grant. He also explains that due to the amount of traffic on Highway 80, ADOT will not put in turn lanes. Jesse is in discussions to get better signage indicating the airport and is tying to get the speed limit lowered in front of the Airport.

C. DISCUSSION AND/OR ACTION: Status update on Private Investment Group.

Chairman Valle reports that the investment group turned the property over to the original owner's who have sold it to a rancher. There was discussion on fencing and how Arizona is a "Fence Out" state, which makes it the responsibility of the city to keep the fence around the airport in good shape and cows off the runway.

D. DISCUSSION AND/OR ACTION: Update concerning Airport Website.

Secretary Osgood reports that she needs input from the Commission and Roy Jones as to what information should be available on the website including fuel, event calendar, commission contact information allowing the website to be updated and not stay static. Chairman Valle requested that a button be placed on the City Home Page and Discover Tombstone allowing easier access to the Airport Page on the City Website. Commissioner Stickler suggests creating a Facebook Page for the Airport, as Facebook is the social media site his generation of fliers uses, but it will need constant updating. Chairman Valle agrees that a Facebook page would be a great promoter for the airport. Chairman Valle proposes that the commissioners get feedback for the website and Facebook to him or Secretary Osgood.

E. DISCUSSION AND/OR ACTION: Any other Tombstone Municipal Airport Initiatives.

1. Chairman Valle informs the commission that he is trying to get an appointment with Jason Bowling the CEO of SSVEC, to see if SSVEC will entertain the idea of bringing electricity to the airport. Electricity will open the airport to FAA certification and grants at the federal level.
2. Chairman Valle proposes that Roy Jones submits a Monthly Activity Report to the city and commission as he has not been able to attend the last two scheduled meetings. It is determined that a form will be created for Mr. Jones to complete each month and items to be included are who has flown in, how much gas has been sold, what events are to take place, and any other information the commission feels will be beneficial.

MOTION by Commissioner Stickler, **SECOND** by Commissioner Jordan to approve a monthly activity report from Mr. Roy Jones.

VOTE: 3/2/0

MOTION: Carried

3. Chairman Valle sets next meeting date for May 20, 2024.

III. MOTION TO ADJOURN

MOTION by Commissioner Stickler, **SECOND** by Commissioner Jordan, to adjourn meeting.

VOTE: 3/2/0

MOTION: Carried

The Airport Commission thereupon adjourned the April 22, 2024 meeting.



Daniel Valle, Chairman